Section 1: Basic Info and SOP

1.Responsibilities of a Web Convenor:

* Website Coordination: The basic and primary task of a web convenor is to coordinate, maintain and update the Insight website from time to time, and address any issues that arise relating to the functioning of the website. As mentioned in the groundworks, we are migrating insight to a new website, so this tenure would include major web development and ideation tasks.
* Insight Team: As a member of Insight, web convenors have to attend the general meets of the body, give inputs and suggestions regarding any issue the team is facing or helping out in some other tasks that are to be carried out by the team.
* Outreach: Coordinate with the remaining team and work on publicising the work, journals and videos of the body. Suggesting ways to increase the reach of the articles and other things.

2. Activities of the institute that I have been a part of:

In my first semester, I have worked as an organiser in ‘MOOD INDIGO’ under Competitions Department and helped in organising and smooth conduction of various Dance and Dramatics Competitions such ‘MI The Best’, ‘Choreonite’ , ‘Desi Beats’ etc. I was also the Judge POC for some competitions. I have also worked as an organiser in TechFest, under Infrastructure Department, and helped in the smooth conduction of various workshops that were organised in the lecture hall complex.

In the second semester, I participated in Insync’s annual event ‘AIDS’. I am a member of IITB Student Satellite Program, under Guidance, Navigation and Control Subsystem. Other activites include Department Trips , Trad days etc.